

Person Specification - Family Support Caseworker

Skills, competencies, knowledge and experience

Applicants will be expected to demonstrate the following through the recruitment process. Please provide a covering letter detailing your experience and skills for all items marked with an asterisk (*) below.

1.	Educated to degree level (or equivalent) in a related subject e.g. Psychology, or have relevant experience	Essential *	Covering letter
2.	Knowledge of learning disability and/or autism	Essential *	Covering letter & Interview
3.	Knowledge of learning disability and/or autism support and services	Desirable *	Covering letter & Interview
4.	Knowledge and understanding of challenging behaviour and positive behaviour support	Desirable	Interview
5.	Experience of supporting children or adults with learning disabilities and/or autism whose behaviour challenges	Desirable *	Covering letter
6.	Experience of information and advice or advocacy work	Desirable *	Covering letter
7.	An understanding of and commitment to equality, diversity and human rights.	Essential	Interview
8.	Excellent written communication skills	Essential	Covering letter & Interview
9.	Ability to source and present complex information and concepts in a way that is simple and easy to understand	Essential	Interview
10.	Excellent listening and oral communication skills	Essential	Interview
11.	Ability to empathise with the needs of families	Essential	Interview
12.	Emotional resilience and an understanding of the importance of support and self-care	Essential*	Covering letter & Interview
13.	Be able and willing to maintain confidentiality. (NB: Unless related to safeguarding or required by law.)	Essential	Interview
14.	Ability to create and maintain positive and collaborative relationships with internal and external stakeholders	Essential *	Covering letter & Interview
15.	Initiative and self-motivation including the ability to prioritise workload	Essential *	Covering letter & Interview
16.	Sound IT and word processing skills	Essential*	Covering letter
17.	Ability to work flexibly in a small office/team environment	Essential	Interview