

## **TEMPLATE FOR A VIABLE PERSONALISATION PLAN**

What is a 'Viable Personalisation Plan' within the terms of the Personalisation project? To enable someone to improve their life, they will need a personalisation plan. In the project we used the term 'viable' as the plan needs to go beyond identifying an empowering lifestyle for an individual: it needs all key people signed up to the actions if it is to be implemented

### **1. ✓ Outcomes plan** *developed through a continuing person centred planning/ review process*

Sought outcomes identified

- where & how to live: sought characteristics of a 'sharee' where potential for this
- being healthy & safe
- education or employment
- leisure
- family life / close relationships
- access e.g. transport

to include all non-negotiables or 'must-be-dones' – things that can't be compromised

### **2. ✓ Decision Making plan** – *how decisions will be made to enable the plan to be implemented*

- IMCA service engaged / general advocate appointed
- Mental Capacity Act assessments done / Best Interest Decisions taken
- Court of Protection / Deprivation of Liberty Safeguards process in hand
- Clarity about use of Mental Health Act e.g. Community Treatment Order /Guardianship / Section 117

### **3. ✓ Funding plan-** *who will pay for what*

- Funding agency/s confirmed and amount (or approval to purchase at best value)
- Clarity about how funding will be channelled to get the best effect for the individual e.g Individual Service Fund / Personal Budget / Individual Budget / Direct Payments
- Financial contribution confirmed & benefit maximisation plan

### **4. ✓ Buildings-based plan** – *where the person will sleep at night – where will they call home?*

- Housing Provider selected (or Care Home)
- or scheme agreed for adaptations to current /other home e.g. Assistive Technology/Disabled Facilities Grant

### **5. ✓ Support Plan** - *for living at home, going out and about and staying well*

- Individual support plan agreed including required characteristics of support staff & lessons from how people were supported previously
- Provider selected
- Agreement on engaging with informal support in place
- Plan in place for support with finances / Appointeeship

### **6. ✓ Outcomes Monitoring plan** – *ensuring changes are maintained/ continue to be appropriate*

- how delivery of the outcomes will be monitored
- who will lead the monitoring and at what frequency
- who will be involved in the monitoring and review process and how

*Developed by Jayne Lingard, project manager, in consultation with East Midlands Commissioners*